

ABSTRAK

Perancangan Sistem Informasi Akuntansi Piutang Berbasis *Microsoft Access* di PT Sera Ihsan Media

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Laporan Akhir ini bertujuan merancang sistem informasi akuntansi piutang berbasis Microsoft Access pada PT Sera Ihsan Media. Hasil observasi dan wawancara menunjukkan bahwa pencatatan piutang perusahaan masih dilakukan secara sederhana menggunakan Microsoft Excel dan belum terintegrasi dengan baik, sehingga berpotensi menimbulkan kesalahan pencatatan, keterlambatan informasi saldo piutang, dan kesulitan penyusunan laporan berkala. Data dikumpulkan melalui observasi, wawancara, dan dokumentasi. Sistem yang dirancang memanfaatkan tabel, query, form, dan report pada Microsoft Access, dan telah diuji melalui simulasi input data pelanggan, transaksi, serta pembuatan kwitansi dan laporan piutang (termasuk laporan umur piutang). Penulis menyarankan PT Sera Ihsan Media menerapkan sistem ini disertai pelatihan karyawan, agar pengelolaan piutang menjadi lebih akurat, terstruktur, dan sistematis.

Kata Kunci: Sistem Informasi Akuntansi, Piutang, *Microsoft Access*, PT Sera Ihsan Media

ABSTRACT

Design of an Accounts Receivable Accounting Information System Based on Microsoft Access at PT Sera Ihsan Media

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The purpose of this Final Report is to design a Microsoft Access-based accounts receivable accounting information system for PT Sera Ihsan Media. Observations and interviews revealed that the company's receivables recording was still done manually using simple Microsoft Excel and lacked proper integration, leading to potential recording errors, delayed balance information, and difficulties in preparing periodic reports. Data were collected through observation, interviews, and documentation. The designed system utilizes Microsoft Access's core components—tables, queries, forms, and reports—and was tested through simulated customer data entry, transaction processing, and the generation of receipts and receivable reports, including an aging report. The author recommends that PT Sera Ihsan Media implement this system alongside employee training to ensure accurate, structured, and systematic receivables management.

Keywords: Accounting Information System, Accounts Receivable, Microsoft Access, PT Sera Ihsan Media