

ABSTRAK

Perancangan Sistem Akuntansi Informasi Penggajian Berbasis *Miccrosoft Access* pada Mouzie Bakery

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Laporan akhir ini bertujuan untuk mengetahui prosedur dan dokumen yang digunakan dalam sistem penggajian pada Mouzie Bakery serta merancang Sistem Informasi Akuntansi Penggajian berbasis Microsoft Access. Data penelitian diperoleh melalui observasi, wawancara, dan dokumentasi. Pengembangan sistem menggunakan metode Waterfall yang meliputi analisis kebutuhan, perancangan, implementasi, pengujian, dan pemeliharaan. Hasil penelitian menunjukkan bahwa sistem penggajian pada Mouzie Bakery masih dilakukan secara manual sehingga menimbulkan beberapa kendala, seperti keterlambatan perhitungan gaji, kesulitan dalam pengelolaan data kehadiran dan kasbon, serta risiko kesalahan pencatatan. Untuk mengatasi permasalahan tersebut, dirancang sistem berbasis Microsoft Access yang mengintegrasikan data karyawan, kehadiran, kasbon, dan penggajian dalam satu basis data. Sistem yang dirancang terdiri atas tabel, query, form, dan report yang saling terhubung sehingga mampu mendukung proses pencatatan, perhitungan gaji, dan penyusunan laporan secara lebih cepat dan akurat. Disimpulkan bahwa sistem yang dirancang dapat meningkatkan efektivitas, efisiensi, dan keakuratan pengolahan data penggajian serta mendukung pengawasan dan pengambilan keputusan manajemen. Oleh karena itu, Mouzie Bakery disarankan untuk menerapkan sistem tersebut guna mendukung pengelolaan penggajian yang lebih terintegrasi.

Kata Kunci: Sistem Informasi Akuntansi, penggajian, Microsoft Access, Waterfall, Mouzie Bakery.

ABSTRACT

Design of a Microsoft Access-Based Payroll Information Accounting System at Mouzie Bakery

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This final report aims to identify the procedures and documents used in the payroll system at Mouzie Bakery and to design a Microsoft Access-based Payroll Accounting Information System. Research data were obtained through observation, interviews, and documentation. System development used the Waterfall method, which includes requirements analysis, design, implementation, testing, and maintenance. The results of the study show that the payroll system at Mouzie Bakery is still conducted manually, causing several obstacles, such as delayed salary calculations, difficulty in managing attendance and salary advance data, and the risk of recording errors. To overcome these problems, a Microsoft Access-based system was designed to integrate employee, attendance, salary advance, and payroll data into a single database. The designed system consists of interconnected tables, queries, forms, and reports capable of supporting faster and more accurate data recording, salary calculation, and report preparation. It is concluded that the designed system can increase the effectiveness, efficiency, and accuracy of payroll data processing, as well as support management oversight and decision-making. Therefore, Mouzie Bakery is advised to implement the system to support more integrated payroll management.

Keywords: *Accounting Information System, payroll, Microsoft Access, Waterfall, Mouzie Bakery.*