



KEMENTERIAN RISET, TEKNOLOGI DAN PENDIDIKAN TINGGI

POLITEKNIK NEGERI SRIWIJAYA

Jalan Sriwijaya Negara, Palembang 30139

Telp. 0711-353414 Fax. 0711-355918

Website : www.polsriwijaya.ac.id E-mail : info@polsri.ac.id



PELAKSANAAN REVISI LAPORAN AKHIR (LA)

Mahasiswa berikut,

Nama Mahasiswa : Diana Permata Sari

NIM : 061530901357

Jurusan / Program Studi : Bahasa Inggris / Hospitality Industry

Judul Laporan Akhir (LA) : Designing Script of Receptionist Hotel Make Up Tutorial Video

Telah melaksanakan revisi terhadap Laporan Akhir (LA) yang diujikan pada hari tanggal..... bulan..... tahun 2018. Pelaksanaan revisi terhadap Laporan Akhir tersebut telah disetujui oleh Dosen Penilai yang memberikan revisi :

No	Komentar	Nama Dosen Penilai *)	Tanggal	Tanda Tangan
1		Drs. Zulkifli, MPd.		
2		Dra. Sri Endah K, MPd		
3		Koryati, SPd., MPd		
4		Nian Masna E., SPd., MPd		

Palembang, Juli 2018

Ketua Penilai **)

Drs. Zulkifli, MPd.

NIP.196112251989031004

Catatan :

*) Dosen Penilai yang memberikan revisi saat ujian Laporan Akhir.

***) Dosen Penilai yang ditugaskan sebagai ketua penilai saat ujian Laporan Akhir.

Lembar pelaksanaan revisi ini harus dilampirkan dalam Laporan Akhir.



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REVISI LAPORAN AKHIR (LA)

Ruang : 4
Dosen Penilai : Drs. Zulkifli, MPd.
Nama Mahasiswa : Diana Permata Sari
NIM : 061530901357
Jurusan/ Program Studi : Bahasa Inggris / Hospitality Industry
Judul Laporan Akhir (LA) : Designing Script of Receptionist's Hotel Make Up Tutorial Video

No	Uraian Revisi	Paraf

Palembang, Juli 2018

Dosen Penilai,

Drs. Zulkifli, MPd.

NIP.196112251989031004



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No	Uraian Revisi	Paraf

Palembang, Juli 2018

Dosen Penilai,

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Palembang, Juli 2018

Dosen Penilai,

Koryati, SPd., MPd

NIP.197301032005012002



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Palembang, Juli 2018

Dosen Penilai,

Nian Masna E., SPd., MPd

NIP.197905072003122002



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LEMBAR REKOMENDASI UJIAN LAPORAN AKHIR (LA)

Pembimbing Laporan Akhir memberikan rekomendasi kepada :

Nama : Diana Permata Sari

NIM : 061530901357

Jurusan / Program Studi : Bahasa Inggris / Hospitality Industry

Judul Laporan Akhir (LA) : Designing Script of Receptionist Hotel Make Up Tutorial Video

Mahasiswa tersebut telah memenuhi persyaratan dan dapat mengikuti ujian Laporan Akhir (LA) pada Tahun Akademik 2017/2018.

Palembang, Juli 2018

Pembimbing I

Pembimbing II

Dra. Murwani Ujihanti, M.Pd.

Darmaliana, S.Pd.,M.Pd

NIP. 195992171987032001

NIP. 197301032005012002

	KEMENTERIAN RISET, TEKNOLOGI DAN PENDIDIKAN TINGGI	 
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KESEPAKATAN BIMBINGAN LAPORAN AKHIR (LA)		

Kami yang bertanda tangan di bawah ini :

Pihak Pertama

Nama Mahasiswa : Anggi Febriani
NIM : 061530901354
Jurusan : Bahasa Inggris
Program Studi : Hospitality Industry

Pihak Kedua

Nama Dosen : Dra. Murwani Ujihanti, M.Pd.
NIP : 195992171987032001
Jurusan : Bahasa Inggris
Program Studi : Hospitality Industry

Pada hari Senin tanggal 09 Maret 2018 telah sepakat untuk melakukan konsultasi bimbingan Laporan Akhir. Konsultasi bimbingan sekurang-kurangnya 1 (satu) kali dalam satu minggu. Pelaksanaan bimbingan pada setiap hari Senin, Rabu, dan Jumat pukul 15.00 WIB, tempat di Politeknik Negeri Sriwijaya. Demikianlah kesepakatan ini dibuat dengan penuh kesadaran guna kelancaran penyelesaian Laporan Akhir.

Palembang, 28 Maret 2018

Pihak Pertama,

Pihak Kedua,

Diana Permata Sari
NIM. 061530901357

Dra. Murwani Ujihanti, M.Pd.
NIP. 195992171987032001



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NIM : 061530901357
Jurusan / Program Studi : Bahasa Inggris / Hospitality Industry
Judul Laporan Akhir : Designing Script of Receptionist's Hotel Make Up Tutorial Video
Pembimbing I : Dra. Murwani Ujihanti, M.Pd.

No	Date	Activity	Advisor Signature
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Mengetahui,

Ketua Jurusan Bahasa Inggris,

Pembimbing

Drs. M. Nadjmuddin, MA
NIP. 196209071988031001

Dra. Murwani Ujihanti, M.Pd.
NIP. 195992171987032001



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KESEPAKATAN BIMBINGAN LAPORAN AKHIR (LA)

Kami yang bertanda tangan di bawah ini :

Pihak Pertama

Nama Mahasiswa : Diana Permata Sari
NIM : 061530901357
Jurusan : Bahasa Inggris
Program Studi : Hospitality Industry

Pihak Kedua

Nama Dosen : Darmaliana, S.Pd.,M.Pd
NIP : 197301032005012002
Jurusan : Bahasa Inggris
Program Studi : Hospitality Industry

Pada hari Jumat tanggal 23 Maret 2018 telah sepakat untuk melakukan konsultasi bimbingan Laporan Akhir. Konsultasi bimbingan sekurang-kurangnya 1 (satu) kali dalam satu minggu. Pelaksanaan bimbingan pada setiap hari Jumat pukul 15.00 WIB, tempat di Politeknik Negeri Sriwijaya. Demikianlah kesepakatan ini dibuat dengan penuh kesadaran guna kelancaran penyelesaian Laporan Akhir.

Palembang, 28 Maret 2018

Pihak Pertama,

Pihak Kedua,

Diana Permata Sari

Darmaliana, S.Pd.,M.Pd

NIM. 061530901357

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Judul Laporan Akhir : Designing Script of Receptionist's Hotel Make Up Tutorial Video
Pembimbing II : Darmaliana, S.Pd.,M.Pd

No	Date	Activity	Advisor Signature
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Mengetahui,

Ketua Jurusan Bahasa Inggris,

Pembimbing

Drs. M. Nadjmuddin, MA

NIP. 196209071988031001

Darmaliana, S.Pd.,M.Pd

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Draft 1

RECEPTIONIST HOTEL MAKE UP TUTORIAL

WRITEN BY :

DIANA PS

Final Product Testing Complete Script

SYNOPSIS :

The contents of this script consist of step by step using make up of receptionist's hotel. The steps in that script are start from using face mist, using moisturizer, using lipbalm, using primer, using foundation, using contour stick, using cream blush, using powder, drawing eyebrow, drawing eyeliner, using mascara, using contour powder, using blush powder, using highlighter powder, using lipstick and last using make up setting spray. In this script the writer explain about the products and how to used that.

1. INT. MAKE UP ROOM. MORNING

Poses to show make up detail in many various angles.

DIANA

Hi everyone. I am Diana. Here I wanna show you the tutorial of receptionist's hotel make up look. If you want to know how I get this look, just keep on watching.

INT. MAKE UP ROOM. MORNING

Show face mist

DIANA

Here I use Nu Skin Face Mist. The function of face mist is to refresh our face. Spray it all over face from a distance and let it dry
(Spray Face Mist to face in distance)

INT. MAKE UP ROOM. MORNING

Show maybelline baby lips lip balm

DIANA

After that, use lip balm. The function of lip balm is to moist our lips and make us easier to apply lipstick. Apply it one layer on lips.
(Apply lip balm on lips)

INT. MAKE UP ROOM. MORNING

Show Ultima II Moisturizer for All Skin Types

DIANA

And then apply face moisturizer.
And here I use Ultima II Moisturizer for all skin types. Moisturizer is one of important elements in make up. It hydrates our skin.

INT. MAKE UP ROOM. MORNING

Apply Moisturizer on face

DIANA

Even you have oily skin you still need it to use moisturizer. Because it avoids our makeup from being

cracked. Choose moisturizer which matches your skin type. And apply moisturizer all over your face.

INT. RUANG MAKE UP. MORNING

Show four make up primers.

DIANA

And then use make up primer. Here I have 4 types of make up primer.

INT. MAKE UP ROOM. MORNING

Show Make Over Hydrating Serum

DIANA

This is Make Over Hydrating Serum. This primer is for dry skin.

(Apply primer on back hand)

INT. RUANG MAKE UP. MORNING

Show Maybelline Baby Instant Bright Transformer Primer

DIANA

And this one is Baby Skin Instant Bright Primer. This one makes your skin brighter and more glowing.

(Apply primer on back hand)

INT. RUANG MAKE UP. MORNING

Show Maybelline Baby Skin Primer

DIANA

This is Baby Skin Pore Eraser Primer. This primer helps to minimize pores.

(Apply primer on bsck hand)

INT. MAKE UP ROOM. MORNING

Show Rimmel Stay Matte Primer

DIANA

And this is Rimmel Stay Matte Primer. This is for oily skin

(Apply primer on back hand)

INT. MAKE UP ROOM. MORNING

Show Rimmel Stay Matte Primer dan Maybelline Baby Skin Primer

DIANA

Here I use Rimmel Stay Matte Primer on entire face.
And Baby Skin Pore Eraser Primer for minimizing
my pores in big pores area.

INT. MAKE UP ROOM. MORNING Apply
primer on face

DIANA

Apply it with circle motion. As a receptionist use a
primer before complexion is one of good ways to
keep the makeup to still on fleck all day long while
facing the customer.

INT. MAKE UP ROOM. MORNING
Show foundation that will be used

DIANA

After that we jump to the complexion. Here I use
foundation as a complexion.

(MORE)

DIANA (CONT'D)

Here I will apply L'oreal Pro Matte in the shade of
104 Golden beige and I will mix it with Maybelline
Matte Pore Less in the shade of 120 to get
foundation which matches my skin color.

(Mix both of foundation)

INT. MAKE UP ROOM. MORNING Apply
it on face

DIANA

Apply and blend it properly with beauty blender in
dap dap motion. You can also use brush. But using
beauty blender can make it more efficient. And using
beauty blender make foundation more flawless than
using brush.

(Blend foundation with beauty blender)

INT. MAKE UP ROOM. MORNING

Show Contour Stick

DIANA

Use contour and highlight cream.

Here I use contour stick of Mineral Botanica in the shade of Latte Caramel.

INT. MAKE UP ROOM. MORNING

Apply Contour Stick on face

DIANA

The function of using contour is to give dimension to our face. Start with contour my cheekbones, jawline and temple of my forehead.

(Blend it with beauty blender)

INT. MAKE UP ROOM. MORNING

Show cream blush

DIANA

And then use blush cream. Here I use Face Recipe Cheek Stain in shade 06.

(Swatched it on hand)

Apply blush on cheek

The function of using blush cream is to make our blush more long lasting. We need to smile when apply blush on it. Apply it a little by little. And dap dap with finger.

(Blend cream blush with fingers)

INT. MAKE UP ROOM. MORNING

Show the powder

DIANA

Here I use Ultima II Translucent powder to set my under eye with baking technique.

INT. MAKE UP ROOM. MORNING

Take a lots of powder and put it under eye and T zone

DIANA

Put lots of powder under your eyes and T zone. Baking technique is the way to make concealer and other complexion spared from cracked and to help controlling oil on skin. And leave it while we are jumping to eye makeup.

INT. MAKE UP ROOM. MORNING

Show Eyebrow Pencil

DIANA

We jump to the eyebrow. Here I use just miss pencil eyebrow in shade dark brown.

INT. MAKE UP ROOM. MORNING Start

draw eyebrow

DIANA

First I am outlining the outer part of my eyebrow. Then I fill it into the inner part of my eyebrow. Make the outside darker than inside to get gradient color.

Brush eyebrow with spoolie brush

DIANA

And blend it all using spoolie brush to make the inside of eyebrow have gradient color. It also helps to get more natural eyebrow.

INT. MAKE UP ROOM. MORNING

Fill in eyebrow with dark eyeshadow

DIANA

Fill in eyebrow with eyebrow powder or dark eyeshadow.

INT. MAKE UP ROOM. MORNING

Tidy up eyebrow shape using concealer

DIANA

Use concealer to tidy up eyebrow shape. And blend it with finger.

INT. MAKE UP ROOM. MORNING

Show eye make up based

DIANA

Here I use auburn eye shadow eye make up based. The function of eye make up based is to make long lasting eye make up and make more pigmented eye shadow.

INT. MAKE UP ROOM. MORNING

Apply eye based on entire eyelid

DIANA

Apply eye based all over entire eyelid.

INT. MAKE UP ROOM. MORNING

Show eyeshadow palette

DIANA

Here I use eyeshadow Irresistible Palette by Beauty Creations.

Apply eyeshadow

First, apply bare shade on outer and blend it to inside. And then use pointed brush take shade tender kiss and apply it on outer corner only. And then blend it with blending brush. After that take shade tender kiss and apply it on lower lash line.

INT. MAKE UP ROOM. MORNING

Show eyeliner product

DIANA

Here I use Maybelline Hyper Sharp Wing Liner as my eyeliner.

INT. MAKE UP ROOM. MORNING

Draw eyeliner

DIANA

Draw from the outer side first. You need to have concentration to do this step. And if it is necessary, hold a breath for a second. And then draw inner side. Draw little wing liner to assertive the eye line.

INT. MAKE UP ROOM. MORNING

Show Mascara

DIANA

Now time to apply mascara. Here I use Eye Expert Volume Expert Mascara. But before applying mascara, I use curl lashes.

Curl upper lashes

Open the curl lashes and start to get as much of the lashes as you can between the clamps, getting down to the base of each eyelash. Don't get too close to your skin or you will pinch yourself. Don't squeeze the clamp shut for more than 3 seconds.

INT. MAKE UP ROOM. MORNING

Apply mascara on upper lashes

DIANA

Here I use Wardah Eye Expert Mascara. First, apply it with zig zag motion. The zig-zag adds length and volume, and can reduce clumping.

INT. MAKE UP ROOM. MORNING

Apply mascara on lower lashes

DIANA

And do not forget to apply mascara to under eyelashes.

INT. MAKE UP ROOM. MORNING

Show mascara eyebrow

DIANA

I use Maybelline Brow Precise Fiber Voluminizer Eyebrow Mascara in the shade medium to make eyebrow stay on place

INT. MAKE UP ROOM. MORNING Apply
mascara eyebrow

DIANA

Comb with the floating technique to avoid the thickness.

Show powder brush

And then take a powder brush, and brush the powder.
It also helps to erase the eyeshadow that might fall in
down. And take some powder and apply it to the
untouched side by powder.

(Brush powder under eye)

INT. MAKE UP ROOM. MORNING

Show contour powder

DIANA

After that, I use powder contour. Here I use pixy
highlight and contour.

INT. MAKE UP ROOM. MORNING

Contour face

DIANA Start with contouring my
cheekbones, jawline, temple of my forehead and
last I contour my nose use my fingers.

INT. MAKE UP ROOM. MORNING

Show brush product

DIANA

And then I use powder blush. I mix Elf Blush
palette in the shade light with Focallure in shade 07.

INT. MAKE UP ROOM. MORNING Apply

blush on cheek

DIANA

I use shade beige in Elf Blush palette. Use Blush
brush to apply it. Apply it from outside to inside.
And blend again.

Show highlighter powder

Here I use Wet n Wild Mega Glow highlighting in the shade of Precious Petals with fan brush.

INT. MAKE UP ROOM. MORNING

Apply highlighter on face

DIANA

Apply it on cheek bones, nose and cupid bow. It helps our makeup look fresh.

INT. MAKE UP ROOM. MORNING

Show and swatched lipstick products on back of the hand.

DIANA

For lipstick, I use Purbasari matte lipsticks in shade 89 and 90. And here the color of 90. Apply Purbasari shade 90 on my entire lips. And here i use purbasari 89. Apply purbasari 89 only inside my lips. Avoid use lipgloss. Because it is too stirking on the lips. (Apply lipstick on lips)

INT. MAKE UP ROOM. MORNING

Spray setting spray from a distance

DIANA

And the last, use make up setting spray. Here I use Pixy Make Up Setting Spray. The function of Make Up Setting Spray is to make our make up more natural and keep it long lasting all day long. Spray it from a distance and let it dry.

INT. MAKE UP ROOM. MORNING

Show the final make up look

DIANA

And here is the final look. I hope you can follow and enjoy this tutorial. Thank you

Question for receptionists :

a) In Bahasa :

1. Apakah pihak hotel memberikan training khusus makeup?
2. Apakah ada aturan tertulis mengenai make up di SOP?
3. Apakah ada punishment jika makeup tidak sesuai ?
4. Siapa yang mengontrol tampilan resepsionis?
5. Apakah anda mengalami kesulitan dalam pemakaian makup untuk kerja?

b) In English :

1. Does Hotel Management give you education about make up?
2. Is there any written rules about make up in SOP?
3. Is there any punishment if make up used is not suitable?
4. Who does control receptionist's look?
5. Do you find any difficulty in using make up for work?

a) Interview with Rifqi Mardhani Mardani

b) Intetview with Mr. Horison Husein

c) Meet Choirun Nisa Ulfa

d) Meet Ms. Margaretha Dinar

